

# ORLANDO BALLET SCHOOL

## Summer Intensive 2017 Information Pages – ORLANDO

**PLEASE READ THOROUGHLY. THIS PACKET CONTAINS INFORMATION FOR BOTH DAY AND BOARDING STUDENTS**

### **Program Dates**

Orlando Ballet School's Five Week Summer Intensive Program begins on Monday, June 26 and ends on Friday, July 28, 2017. **Boarding Students** should plan to arrive on Sunday, June 25 and depart on Saturday, July 29.

### **Forms and Payments**

ALL **Supplemental Forms must be scanned and uploaded to the online student account by Friday, May 5, 2017** unless otherwise noted. Students may not participate in the 2017 Summer Intensive Program without all forms completed, signed and returned with balances paid in full. Students with any outstanding balances after June 1, 2017 will not be permitted to participate in the program.

### **Refunds**

**Deposits are non-refundable.** A partial **tuition** refund (minus the non-refundable deposit) may be granted at the discretion of the school director in the event of severe physical injury or illness (medical documentation required). There are absolutely NO refunds for Room & Board.

### **Start Date**

Day Students should report to Orlando Ballet School Central Campus (2201 McRae Avenue) between 8:00am and 8:30am on Monday, June 26, 2017 to check in. School Director, Dierdre Miles Burger, will welcome **all** students during an orientation at 9:00am. Following this brief meeting, classes for level placement will be held. Level placement and Level specific schedules for the remainder of the intensive will be emailed to all students at the conclusion of the first day. **It is important for students to verify their placement and schedule at this time as they may have class at a different location the following day.** All classes for all students, however, will be held at the Central Campus location the first day.

**Placement is at the sole discretion of senior OBS Faculty including Dierdre Miles Burger, School Director. Orlando Ballet School will not, under any circumstances, discuss level placement with parents. Placement may be adjusted by staff as the intensive progresses if it is determined that a student's initial placement should be changed.**

### **Daily Schedules**

Classes are held weekdays from 10:00am – 5:00pm and half days on Saturdays from 10:00am – 3:30pm (times vary depending on level and rehearsal requirements – be sure to check your schedule). Tuesday, July 4<sup>th</sup> will be a half day as well. **There will be no classes on Saturday, July 15.** Each weekday, classes include: two ballet technique classes, pointe/variations/men's class or repertory, character/jazz/modern, and coreflex/strength conditioning. Partnering will be offered to the top levels and all men will take partnering classes. **It is the student's responsibility to check bulletin boards daily for schedule changes.**

Classes are held at three different locations:

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**Day students are responsible for their own transportation to class.**

Orlando Ballet School Central Campus—2201 McRae Avenue, Orlando, FL 32803.

Orlando Ballet School South Campus--7988 Via Dellagio Way, Suite 204, Orlando, FL 32819.

Loch Haven Neighborhood Center\*--601 N. Lake Formosa Drive, Orlando, FL 32803

It is important for students to pay attention to their daily schedule as they may have classes at varying locations. Depending on level placement, most students will have classes at least once per week at each location. **No students will need to be transported from one campus to another campus within the same day—once they are at a particular campus they will remain there for the entire day.** Day students are also responsible for their own travel from the school to the theatre for rehearsals and performances during the last week of classes. Please be sure to make arrangements ahead of time for these transportation needs.

### **Attendance**

**Students are expected to attend every class for which they are scheduled.** Daily and weekly schedules and changes will be posted on OBS bulletin boards. **All absences must be reported to the school office prior to class time.** Absence due to illness, injury, or special circumstances may be excused upon receipt of a doctor's note or parent/guardian telephone call to (407) 418.9818. Students may not enter class late or leave class without permission from the instructor. A student who arrives more than ten minutes late may be required to sit and observe class.

### **Meals**

**Day students** must provide their own food and drink. Refrigeration is not available. **Please bring a refillable, water-tight drink container. Store bought bottled water strongly discouraged as recycling is not available.** Healthy vending machines are available at the Central Campus. Students will be allowed to check out in groups during lunch and visit local restaurants in the area of both the South and Central locations. Boarding Students who opt to have the complete meal plan will have their lunch catered and served at Orlando Ballet School during the students' lunch break. **ALL students should bring an insulated lunch bag and reusable, water-tight drink container. Please be sure all lunch bags and drink containers are labeled with the student's first initial and last name in permanent marker.**

### **Food and Drink at OBS**

**No food or drinks (except water in a sealable, water-tight container) will be allowed in the studios.** All food garbage should be placed in waste containers. Students are expected to cooperate fully with keeping Orlando Ballet School facilities clean and in good repair. Lunch times will be monitored and demerits will be issued if a student is found eating or drinking in places that are not designated and if food and/or trash is left on the floor, furniture or tables.

### **Orlando Ballet School T-shirts**

An OBS Summer Intensive t-shirt is included with your \$50 administration fee. If you would like to order additional t-shirts for family and friends they are only \$15 and are available in all youth and adult sizes. You can order additional shirts online during the registration process. **All additional shirt orders must be entered by May 5<sup>th</sup>.** **Very specific quantities will be ordered so be sure to pre-order your t-shirt!**

### **Personal Student Money**

Orlando Ballet School does not cash any checks and School Staff and/or RAs cannot be responsible for any student's personal money. Students may have problems cashing personal out-of-state checks.

**Reloadable Visa/MC/Amex and/or Debit/ATM cards are recommended.** We do not recommend that students bring large amounts of cash to the studios. Lockers are not available.

**For Boarding Students,** there are ATM machines on Campus at UCF. Students will want spending money for lunch and dinner on Sundays. **Students must be responsible for their own money.** Set a budget with your student ahead of time for weekly spending. \$50-\$100 per week seems to be the average. Keep in mind the high cost of food/drink and souvenirs at theme parks when planning.

### **Optional Activities**

ALL students may choose to attend some or all of the trips to local Orlando attractions. Please select your choices during the registration process. Payment will be due at the time of registration. You may log back in to your account any time prior to May 5<sup>th</sup> to add activities. Keep in mind space is limited. We order tickets in advance and cannot accommodate ticket requests after the May 5<sup>th</sup> deadline\*. Unfortunately, parents and guardians cannot take advantage of these ticket rates as they are for youth tickets only. The prices indicated include transportation to and from the attraction. **Day students are responsible for their own transportation to and from the optional activities. In some cases, transportation may be available on the bus with the boarding students, but day students and their parents will be responsible for arriving at the pick-up and drop off locations at the appropriate times.** All buses leave and return to the UCF Dorms. **Trips are non-refundable.**

Students should expect to be at the theme park for two meals and should bring money with them to purchase those meals. They may also choose to take snacks with them. Resident Assistants will accompany the students as chaperones on each trip. Students must stay in groups and will be required to check in with the Resident Assistant chaperones periodically throughout the day. Please be sure to bring sunscreen and reapply it often during each trip to avoid sunburn and remember to drink plenty of water!

### **Proposed activities:**

- Cocoa Beach (*transportation only*)
- Aquatica
- Cirque du Soleil
- Kennedy Space Center
- Disney Theme Park
- Trip to Mall of Millenia (*transportation only*)
- Universal Studios / Islands of Adventure
- Orlando Eye / Madame Tussaud's / SeaLife Aquarium

\*Students who do not purchase/confirm by May 15<sup>th</sup> may have the opportunity to sign up and pay for these trips up until the Thursday prior to the trip if space permits (Cocoa Beach and the Mall of Millenia trip ONLY). Dates/destinations may be adjusted without notice.

### **Medical**

If medical care or emergency treatment is required, the parent will be notified. **Boarding Students will need to pay for cab fare/UBER/ambulance to medical facility and they will be accompanied by a Resident Assistant.** Any and all treatments must be paid for by the student or the student's insurance. Extended medical treatment is not provided to Orlando Ballet School Summer Intensive students. Any student requiring ongoing medical treatment will be sent home. Students are responsible for any medications (prescription or over-the-counter) they may need during the program.

OBS will provide **boarding students** with the opportunity to consult with a physical therapist weekly. These consultations are for students experiencing pain from an injury sustained **during the Summer Intensive, NOT for pre-existing injuries**. If additional medical care (i.e. x-rays) or emergency treatment is required, students will need to pay for transportation to medical facility/urgent care, and all treatments must be paid for by the student or the student's insurance. Students will be accompanied by a Resident Assistant.

### **Tobacco, Drugs, Alcohol and other forbidden items**

Smoking is not permitted in Orlando Ballet School facilities or on the UCF Campus at any time. Possession or use of fireworks, any kind of weapon, or of alcohol and /or drugs of any nature is not permitted and is considered grounds for immediate dismissal.

### **Observation Day**

Parents are welcome to observe A.M. ballet classes on the final day of classes on Friday, July 28. Exact schedules and class locations will depend on the student's level placement. The Friday schedule will be provided as soon as it is available.

### **Program-End Performances**

Orlando Ballet School will present program end performances at the conclusion of the 2017 Summer Intensive. The dates will be Thursday, July 27<sup>th</sup> and Friday, July 28<sup>th</sup> at 6 PM. **All students will participate in both performances.** Parents, family, and friends are invited to attend these performances and advanced tickets may be purchased via your online account. Advance tickets must be purchased by 6/15 and are \$20 each.

All OBS summer intensive students are also invited to attend our **Summer Fantasy show featuring our summer ensemble dancers on Wednesday, July 27<sup>th</sup>** FREE of charge. Additional tickets for friends and family can be purchased at the theater on the day of the show for \$20 each.

DVDs of all performances will be available for purchase. Order forms will be emailed during the final week of the intensive and will also be available at the theater the day of the show. The venue is TBD.

### **Contact Information**

Summer Intensive Coordinator: Jonna Stephan, 407-418-9823 – [jstephan@orlandoballet.org](mailto:jstephan@orlandoballet.org)  
OBS Central Campus Administrator: Susan Gorak, 407.418.9818 – [sgorak@orlandoballet.org](mailto:sgorak@orlandoballet.org)  
OBS South Campus Administrator: Barbara St. Clair, 407.352.9733 – [bstclair@orlandoballet.org](mailto:bstclair@orlandoballet.org)  
School Manager: Julie Zimmerman, 407.418.9830 – [jzimmerman@orlandoballet.org](mailto:jzimmerman@orlandoballet.org)

# Summer Intensive 2017 Dancewear Supply List

## Female:

- Pink ballet shoes (canvas or leather)
- Pointe shoes (please bring the appropriate number for 5 weeks)
- Black camisole leotards (solid colored leotards of any style may be worn **only** on Saturday)
- Tan split-sole jazz shoes (no jazz boots or sneakers please)
- Pink tights for ballet and pointe (seamed are acceptable)
- Black tights – convertible – for jazz/modern (or black jazz pants)
- Extra hair supplies (hair nets, hair pins, hair spray or gel, etc.)
  - Hair adornments such as flowers and bows are discouraged
- No leg warmers or “junk” may be worn in the classroom at any time
- Black ballet skirt may be worn for those in partnering
- Knee length black character skirt
- Black character shoes

## For the concluding recital, all women must have\*\*:

- **Black camisole leotard and black ballet skirt.**
- **White camisole leotard and white ballet skirt.**

\*\*Please note that not all levels will wear both black and white outfits, but all students must come prepared with both colors. \*\*

## Male:

- Black tights with black ballet shoes or with white socks and white ballet shoes (feet must be covered)
- Form fitting White T-shirts (no writing) (solid colored t-shirts may be worn **only** on Saturday)
- Black jazz shoes (no boots or sneakers please)
- Black jazz pants
- Black footed tights

# **INFORMATION SPECIFIC TO BOARDING STUDENTS**

## **Dormitories**

Orlando Ballet School Summer Intensive **students will be housed at the University of Central Florida Main Campus, Sumter Hall.** A campus map and directions to the campus are available online at <http://map.ucf.edu/locations/84/sumter-hall/>. The students will be assigned to Pod-Style suites with a shared bathroom between each suite. Each two-bedroom suite houses four residents. Each suite opens onto a central "pod" area on each floor- a shared living space that includes couches, and tables and chairs for the floor residents to gather in. In the center of the community is the Libra Community Center, a common area with a large screen television, used for area residential programming and student use. There are also two laundry rooms and an area for vending machines. More details about the dormitories are available online at <http://www.housing.ucf.edu/choices/libra>. Students are able to request roommates during the registration process. If no roommate(s) is requested, students will be grouped by gender and age.

Orlando Ballet School will hire a group of young adults to serve as Resident Assistants to supervise all students staying in the dorm. These RAs are all over 18 and have undergone a background check. Each RA will be assigned a group of 10-12 students to oversee during the program. Upon checking-in you will receive the name and contact information of your RA. **If you are interested in serving as an RA please visit the Summer Programs page of our [website](#) for more information.**

## **Arrival & Dorm Check-In**

Check-in for all students will take place on Sunday, June 25<sup>th</sup> between 2:00pm and 5:30pm. Students will have time to get settled into their rooms before a **mandatory** orientation and dinner beginning at 6:30pm. If you plan to arrive after 5:00pm, please notify us ahead of time.

**Students planning to use Orlando Ballet School transportation from the airport should book flights that arrive at Orlando International Airport (MCO) on Sunday, June 25<sup>th</sup> no later than 3:00pm.** An Orlando Ballet School representative will be at the airport to meet students between the hours of 11:00am and 3:45pm. Lunch can be purchased at the airport for students arriving early. There will be one bus leaving the airport at approximately 3:45pm to transport all students to the dormitory. There is a charge of \$30 each way for this service. This service can be selected online during the registration process.

Students who are unable to secure a flight arriving before 3:00pm, can either choose to fly in on Saturday and utilize the Hyatt Regency Orlando Airport (if of age) or use other modes of transportation from the airport to the dormitory on Sunday. There is a list of airport shuttles and taxi companies below and UBER is also available to and from the airport. Orlando Ballet School is not responsible for students using alternate transportation from the airport. **Please be sure to notify us ahead of time if you will be arriving after 5:00pm.**

## **Departure & Dorm Check-Out**

All students must **check-out of the dorm room no later 11:00am on Saturday, July 29.** Students will have the option of checking out the evening of Friday, July 28 if they prefer. If you will be checking out on Friday, please notify your RA at check in or any time in the first week.

Students planning to use Orlando Ballet School transportation to the airport will depart from the dorm at the end of the intensive at 9:00am on Saturday, July 29. When making flight arrangements, **students' departure time should be no earlier than 11:30am.** There is a charge of \$30 each way for this service. Again, this service can be selected online during the registration process.

Students who are unable to secure a flight departing after 11:30am, can use other modes of transportation from the dormitory to the airport. There is a list of airport shuttles and taxi companies below and UBER is easily available to and from the airport. Orlando Ballet School is not responsible for students using alternate transportation to the airport.

## **Vehicles**

Summer Intensive students driving by themselves to Orlando may keep their vehicles on campus during the program. However, students are not allowed to use their vehicles during the program for any reason. The student's car keys must be turned into their RA upon check-in and the RA will return them to the student upon check-out. Resident Assistants may also have vehicles on campus. RAs are permitted to use their vehicles during the program for OBS Summer Intensive related travel. However, RAs are not permitted to transport other students in their vehicle for any reason. Students will be

responsible for obtaining the proper permits for their vehicle to be parked on campus. Please let the Summer Intensive Coordinator know in advance if you are planning to have a car on campus. Parking passes must be arranged in advance.

### **Shuttle/Taxi Service**

For students not using OBS transportation to and from the airport, the following numbers may be helpful:

Mears Transportation Shuttle & Taxicab Service: <http://www.mearstransportation.com/AirportTrans.htm>  
Ace Metro/Luxury Cab (407) 855-1111 Diamond Cab Company (407) 523-3333  
Quick Cab (407) 852-7741 Star Taxi (407) 857-9999  
Town & Country Transport (407) 828-3036 Yellow/City Cab (407) 422-2222

**Please note that OBS is not responsible for students using alternate transportation to and from the airport.**

### **Nearby Hotels**

For family members and friends visiting the Orlando area during the Intensive we have provided information below on nearby hotels:

**Comfort Suites Downtown Orlando** (across the street from OBS Central-mention **OBS** for special pricing)  
2416 N. Orange Avenue, Orlando, FL 32803; 407-228-4007; [www.ComfortSuites.com](http://www.ComfortSuites.com)

**The Doubletree Hotel Orlando Downtown** (approximately 1 mile from OBS Central)  
60 South Ivanhoe Blvd, Orlando, FL 32804; 407.425.7440; <http://www.doubletree.hilton.com/Orlando>

**Hampton Inn & Suites Orlando East/UCF Area**  
3450 Quadrangle Blvd, Orlando, FL 32817; 407.282.0029;  
<http://hamptoninn3.hilton.com/en/hotels/florida/hampton-inn-and-suites-orlando-east-ucf-area-MCOUCHX/index.html>

**Comfort Suites/UCF Area-Research Park**  
12101 Challenger Pkwy, Orlando, FL 32826; 407.737.7303;  
<https://www.choicehotels.com/florida/orlando/comfort-suites-hotels/fl061?source=gglocalai>

### **Bed Linens and Towels**

Please bring a pillow, blanket, extended long twin sheets, and towels/ washcloths. Students will be responsible for laundering their own bedding and towels. For your convenience, students may ship light, but bulky items such as bedding and towels to UCF ahead of time. Packages must arrive by Friday, June 23. These boxes will be available to students when *they check into their dorm*. **Please do not ship heavy items or boxes larger than 24"x18"x18".**  
***It is the student's responsibility to mail boxes home at the end of the program.***

### **Laundry Facilities UCF**

Laundry facilities are available at Sumter Hall and are provided at no additional charge. Students, however, will be responsible for their own laundry detergent and fabric softener.

### **Meals**

Breakfast will be provided every morning in the cafeteria on campus beginning Monday, June 26 through Friday, July 28. For students opting for the full meal plan, a catered lunch will also be provided Monday through Saturday to be eaten at Orlando Ballet School during the students' lunch break. **Students should bring an insulated lunch bag and refillable drink container.** Store bought bottled water is discouraged because recycling is not currently available at any school location. Dinner will be provided Monday through Saturday in the cafeteria on campus (except Tuesday, July 4<sup>th</sup>). All students must attend every meal. **Students will be responsible for their own lunch and dinner on Sundays and on Saturday, July 15<sup>th</sup>. Please budget for these meal purchases.** Dinner for students **will** be provided on the first Sunday of the program, Sunday, June 25 and attendance is **mandatory**.

Students will have several options for these meals on Sundays and Saturday, July 15<sup>th</sup>. Students attending the optional field trips to area attractions on Sundays or on Saturday, July 15<sup>th</sup> should bring money with them to purchase these during the trip. Those students not attending the field trips may walk in groups to the various options available on the UCF campus, or they can have food delivered to them at the dorms.

We will work with UCF Dining Services staff to make every effort to accommodate any special dietary request that you may have. Please be sure to indicate those in your online account. Special dietary requests made after May 5<sup>th</sup> may not be accommodated. **\*Please note some dietary requirements, may incur additional fees.\***

## Telephones

There are no phone jacks in the dorm rooms. Students are encouraged to bring cell phones to communicate with their family. Please note that cell phones are prohibited inside OBS studios.

## Dorm Decorating Guidelines

No posters or pictures are permitted on any walls or doors of the UCF dormitories. Please keep rooms tidy. There will be random room checks by the RAs and Orlando Ballet School staff. Any room damages will be billed to students' online account.

## Student Mail

Family members and friends are welcome to send mail to students during the Summer Intensive. Mail will be collected by the Resident Assistants and distributed after dinner. Send mail to:

Student Name  
4151 Pyxis Lane,  
C/O "Orlando Ballet School", Sumter Hall  
Orlando, FL 32816

### OR

Student Name  
Orlando Ballet School  
2201 McRae Avenue  
Orlando, FL 32803

## Curfews at UCF Dorms

Students must be in the Sumter Hall Apartment building by 8:00pm (unless on a designated field trip). Any student found outside of their assigned building after 8:00pm will be asked to leave the program immediately at the expense of his/her parents/guardian. Students must be inside their individual apartment at the times specified below:

Sunday – Thursday: 9:00pm for students ages 11-15 and 10:00pm for students ages 16 and up  
Friday & Saturday: 10:00pm for students ages 11-15 and 11:00pm for students ages 16 and up

Resident Assistants will conduct room checks at these times to be sure that all students are in their apartment.

## Checking Out from the Dorm during the Summer Intensive\*

Parents and family members are permitted to check out students from the dorm in the evenings or on weekends when there are no classes or other mandatory activities. **We must ask that curfews be observed and that your students are checked out on a limited basis.** OBS must receive **advanced** written notification that a student will be checked out in the form of the "Permission to Leave the OBS Campus and/or Housing Facility." **This notification must include the signature of a parent or guardian. The required form is accessible through your online student account.**

**\*Checking your student out in the final week of the intensive is discouraged with the exception of Friday night after the final performance.**

## Additional Clothing and Sundries

Please bring a bathing suit, comfortable clothes and shoes, and an umbrella in the event of rain. Remember that Florida's climate is very hot and usually does not cool down in the evenings even with regular afternoon thunderstorms. **Please bring sunscreen**—particularly if you plan to attend the optional field trips. Hats and sunglasses are highly recommended.