

ORLANDO BALLET SCHOOL

Summer Intensive 2017 Information Pages-- 2-Week Jacksonville Program

PLEASE READ THOROUGHLY. THIS PACKET CONTAINS INFORMATION FOR BOTH DAY AND BOARDING STUDENTS

Program Dates

Orlando Ballet School's Two Week Summer Intensive Program begins on Monday, June 12 and ends on Saturday, June 24, 2017. Students using OBS housing should plan to arrive on Sunday, June 11 and depart on Saturday, June 24.

Forms and Payments

ALL **Supplemental Forms must be scanned and uploaded to the online student account by Friday, May 5, 2017** unless otherwise noted. Students may not participate in the 2017 Summer Intensive Program without all forms completed, signed and returned with balances paid in full. Students with any outstanding balances after June 1, 2017 will not be permitted to participate in the program.

Refunds

Deposits are non-refundable. A partial **tuition** refund (minus the non-refundable deposit) may be granted at the discretion of the school director in the event of severe physical injury or illness (medical documentation required). There are absolutely no refunds for Room & Board.

Start Date

Day students should report to the Florida Ballet Training Center between 8:30 and 9:00AM on Monday, June 12, 2017 to check in. **PLEASE, do not arrive before 8:30AM.** School Director, Dierdre Miles Burger will welcome all students during the Orientation which will begin at 9:15AM. Following this brief meeting, classes for level placement will be held. Level placement and Level specific schedules for the remainder of the intensive will be emailed to all students at the conclusion of the first day.

Placement is at the sole discretion of senior OBS Faculty including Dierdre Miles Burger, School Director. Orlando Ballet School will not, under any circumstances, discuss level placement with parents. Placement may be adjusted by staff as the intensive progresses if it is determined that a student's initial placement needs to be changed. We encourage you to think of placement as less of a level based on skill, rather an area of focus for this intensive.

Daily Schedules

Classes are held weekdays from 10:00am – 5:00pm and Saturdays from 10:00am – 12:30pm. Classes include: two ballet technique classes, pointe/variations/men's class or repertory, character/jazz/modern, and coreflex/strength conditioning. Partnering may be offered to the top levels. **It is the student's responsibility to check bulletin boards daily for schedule changes.**

Classes are held at two different locations:

Day students are responsible for their own transportation to class.

The Florida Ballet Training Center, 300 East State Street, Suite 3, Jacksonville, FL 32202

LaVilla School of the Arts, 501 N. Davis Street, Jacksonville, FL 32202.

It is important for students to pay attention to their daily schedule as they may have classes at varying locations. Depending on level placement, most students will have classes 3 days per week at the Florida Ballet Training Center and 3 days a week at LaVilla. A bus will be provided for boarding students from UNF to both campuses each day. **No students will need to be transported from one campus to another campus within the same day—once they are at a particular campus they will remain there for the entire day.**

Attendance

Students are expected to attend every class for which they are scheduled. Daily and weekly schedules and changes will be posted on bulletin boards at the intensive locations. **All absences must be reported to the school office prior to class time.** Absence due to illness, injury, or special circumstances may be excused upon receipt of a doctor's note or parent/guardian telephone call to 904-353-7518. Students may not enter class late or leave class without permission from the instructor. A student who arrives more than ten minutes late may be required to sit and observe class.

Meals

Day students must provide their own food and drink. No refrigerators or microwaves will be available to the students. Students must bring their lunch with them each day. They will not be allowed to leave the school during the day. **Please bring a refillable, water-tight bottle. Filtered water is available. Bottled water is strongly discouraged as recycling is not available at the studios.**

Boarding students will prepare their lunch at UNF every morning at breakfast. Please bring an insulated lunch bag and refillable, water-tight drink container.

Food and Drink at OBS

No food or drinks (except water) will be allowed in the studios or dressing rooms. All food garbage should be placed in covered waste containers. Students are expected to cooperate fully with keeping Orlando Ballet School Summer Intensive facilities clean and in good repair. Lunch times will be monitored and demerits will be issued if a student is found eating or drinking in places that are not designated and if food and/or trash is left on the floor, furniture or tables.

Orlando Ballet School T-shirts

An OBS Summer Intensive t-shirts is included with your \$50 administration fee. If you would like to order additional t-shirts for family and friends they are only \$15 and are available in all youth and adult sizes. You can order additional shirts online during the registration process. **All additional shirt orders must be received by May 5th.** Very specific quantities will be ordered so be sure to pre-order any additional shirts you may need.

Personal Student Money

Orlando Ballet School does not cash any checks and School Staff and RAs cannot be responsible for any student's personal money. Students may have problems cashing personal out-of-state checks. Reloadable Visa/MC/Amex and/or Debit/ATM cards are recommended. Students will want spending money for optional activities and **Boarding Students will need change for the laundry machines. Students must be responsible for their own money.** We recommend that students do not carry large amounts of cash. Lockers are not available at the studios.

Optional Activities

Students may choose to attend some or all of the trips to local area attractions. If you wish to attend, please pre-register online. Day students may attend the optional activities if they wish. If they wish to utilize OBS transportation, they/their parents are responsible for arriving at the pick-up/ drop off location (UNF campus) at the appropriate times. Students attending the St. Augustine trip should bring money with them to purchase lunch. **Please be sure to bring sunscreen and reapply it often during each trip to avoid sunburn.**

The trips scheduled for this year include*:

Saturday, June 17: Afternoon trip to the beach—\$20 (transportation only)

Sunday, June 18: All day trip to St. Augustine including visiting Ripley's Believe It or Not Odditorium - \$55

**Trips subject to change or cancellation*

Medical

If medical care or emergency treatment is required, the parent will be notified. **Boarding Students will need to pay for cab fare/ambulance to medical facility and they will be accompanied by a Resident Assistant.** Any and all treatments must be paid for by the student or the student's insurance. Extended medical treatment is not provided to Orlando Ballet School Summer Intensive students. Any student requiring ongoing medical treatment will be sent home. Students are responsible for any medications (prescription or over-the-counter) they may need during the program.

Tobacco, Drugs, Alcohol

Smoking is not permitted in Orlando Ballet School Summer Intensive facilities or on the UNF campus at any time. Possession or use of fireworks, weapons, alcohol and /or drugs of any nature is not permitted and is considered grounds for immediate dismissal (see Summer Intensive Behavior Policy).

Student Mail:

Family members and friends are welcome to send mail to students during the Summer Intensive. **Please do not send mail to UNF.** Send mail to:

Student's Name
OBS Summer Intensive Program
c/o Florida Ballet
300 East State Street, Suite 3
Jacksonville, FL 32202

Observation Day

Parents are welcome to observe the final day of classes on Saturday, June 24. Classes will be held in the morning from 10:00am until 12:30pm. Exact schedules and class locations will depend on the student's level placement. Students and parents are invited to speak briefly with the faculty members at the end of the classes—though boarding students must return to the dorm quickly to finish checking out of their dorm rooms.

Summer Intensive 2017 Dancewear Supply List

Female:

- Pink ballet shoes (canvas or leather)
- Pointe shoes (please bring the appropriate number for 2 weeks)
- Black camisole leotards (solid colored leotards may be worn **only** on Saturday)
- Split-sole jazz shoes (no jazz boots or sneakers please)
- Pink tights for ballet and pointe
- Black tights – footed and footless – for jazz/modern (or black jazz pants)
- Extra hair supplies (hair nets, hair pins, hair spray or gel, etc.)
- No leg warmers or “junk” may be worn in the classroom at any time
- Black ballet skirt may be worn for those in partnering

Male:

- Black tights with black ballet shoes or with white socks and white ballet shoes (feet must be covered)
- Form fitting White T-shirts (no writing) (solid colored t-shirts may be worn **only** on Saturday)
- Black jazz shoes (no boots or sneakers please)
- Black jazz pants

INFORMATION SPECIFIC TO BOARDING STUDENTS

Dormitories

Orlando Ballet School Summer Intensive students will be housed at the University of North Florida at the Osprey Crossing dormitory located at 1 UNF Drive, Jacksonville, FL 32224. A campus map and directions to the campus are available online at <http://www.unf.edu/map/>. Each suite-style dorm room features two beds and a full bathroom. There are common areas with televisions and cooking facilities. Students are able to request a roommate during registration. If no roommate is requested, students will be grouped by gender and age. More details about the dormitories are available online at <http://housing.unf.edu/newlayout/halls/ospreyCrossings.asp>.

Orlando Ballet School has hired a group of young adults to serve as Resident Assistants to supervise all students staying in the dorm. These RAs are all over the age of 18 and have gone through a background check. Each RA will be assigned a group of 10-12 students to oversee during the program. Upon checking-in you will receive the name and contact information of your RA.

Arrival & Dorm Check-In

Check-in for all students will take place on Sunday, June 11 between 2:00pm and 5:00pm. Students will have time to get settled into their rooms before a mandatory orientation beginning at 5:30pm. If you plan to arrive after 5:00pm, please notify us ahead of time.

Students planning to use Orlando Ballet School transportation from the airport (\$30 fee) should book flights that arrive at Jacksonville International Airport (JAX) on Sunday, June 11 no later than 3:00pm. An Orlando Ballet School representative will be at the airport to meet students between the hours of 12:00pm and 3:30pm. Lunch can be purchased at the airport for students arriving early. There will be one bus leaving the airport at approximately 3:30pm to transport all students to the dormitory.

Students who are unable to secure a flight arriving before 3:00pm, can use other modes of transportation from the airport to the dormitory. *There is a list of airport shuttles and taxi companies on the following page.* Orlando Ballet School is not responsible for students using alternate transportation from the airport. Please be sure to notify us ahead of time if you will be arriving after 5:00pm.

Departure & Dorm Check-Out

All students must check-out of the dorm room no later 2:00pm on Saturday, June 24 after the family observation that morning. *Students should pack their bags, clean their rooms, and have the RAs do an initial walk-through on the evening of Friday, June 23* to ensure the final check-out process on Saturday moves quickly. Students planning to use Orlando Ballet School transportation to the airport (\$30 fee) will depart from the dorm at **2:00pm on Saturday, June 24. When making flight arrangements, students' departure time should be no earlier than 4:30pm.**

Students who are unable to secure a flight departing after 4:30pm, can use other modes of transportation from the airport to the dormitory. There is a list of airport shuttles and taxi companies below. Orlando Ballet School is not responsible for students using alternate transportation to the airport.

Vehicles

Summer Intensive students driving by themselves to Jacksonville may keep their vehicles on campus during the program, though it is not recommended. Students are not allowed to use their vehicles during the program for any reason. The student's car keys must be turned into their RA upon check-in and the RA will return them to the student upon check-out. Resident Assistants may also have vehicles on campus. RAs are permitted to use their vehicles during the program for OBS Summer Intensive related travel. However, RAs are not permitted to transport other students in their vehicle for any reason. Students will be responsible for obtaining the proper permits for their vehicle to be parked on campus. Please let the Orlando Ballet School Manager know in advance if you are planning to have a car on campus. Parking passes must be arranged in advance.

Shuttle/Taxi Service/UBER

For students not using OBS transportation to and from the airport, the following numbers may be helpful:

A-Team Taxi Service: 904.443.7100 Aaron's Airport Transportation: 904.642.6443
Checker Cab: 904.345.3333 JAX Airport Ride: 904.405.2801
Yellow Cab Company: 904.260.1111

Please note that OBS is not responsible for students using alternate transportation to and from the airport.

Nearby Hotels

For family members and friends visiting the Orlando area during the Intensive we have provided information below on nearby hotels:

Hyatt Regency Jacksonville Waterfront (less than a mile away from Florida Ballet Training Center and approximately 3 miles from Ballet Arts Centre): 225 East Coastline Drive, Jacksonville, FL 32202; 904.588.1234;
<http://www.jacksonville.hyatt.com/hyatt/hotels/>

Omni Jacksonville Hotel (approximately one mile away from Florida Ballet Training Center and approximately 3 miles from Ballet Arts Centre): 245 Water Street, Jacksonville, FL 32202; 904.355.6664;
<http://www.omnihotels.com/FindAHotel/Jacksonville.aspx>

Hilton Garden Inn Jacksonville Downtown Southbank (approximately 2 miles from Florida Ballet Training Center and 1.5 miles from Ballet Arts Centre): 1201 Kings Avenue, Jacksonville, FL 32207; 904.396.6111;
<http://hiltongardeninn.hilton.com/en/gi/hotels/index.jhtml;jsessionid=YAMRWE355QROCCSGBJC3UKQ?ctyhocn=JAXSBGI>

For hotels near University of North Florida, please visit <http://www.unf.edu/admissions/visitors/hotelguide.html> for more information.

Bed Linens and Towels

Please bring a pillow, blanket, **extended long twin** sheets, and towels. Students will be responsible for laundering their own bedding and towels. For your convenience, students may ship light, but bulky items such as bedding and towels ahead of time. Packages must arrive by Friday, June 9. These boxes will be available to students when they check into their dorm.

Please do not ship heavy items or boxes larger than 24x18x18—we will not transport heavy boxes to the college. It is the student's responsibility to mail boxes home at the end of the program. Send items to:

Student's Name
OBS Summer Intensive Program
c/o Florida Ballet
300 East State Street, Suite 3
Jacksonville, FL 32202

Laundry Facilities at UNF

Washers and dryers are available in the Osprey Crossing Dormitory at UNF. Please bring plenty of quarters for the coin-operated machines. Students will be responsible for their own laundry detergent and fabric softener.

Meals

Breakfast will be provided everyday in the cafeteria on campus beginning Monday, June 12th through Saturday, June 24th. A boxed lunch will also be provided Monday through Saturday to be eaten at the ballet studios during the students' lunch break. **Students should bring a thermal lunch bag and refillable water bottle. Bottled water is discouraged, as recycling is not available.** Lunch will not be provided on Sunday, June 19. Dinner will be provided everyday in the cafeteria on campus beginning on Sunday, June 11th through Friday, June 23rd. All students must attend every meal.

Students will be responsible for purchasing their own lunch on Sunday, June 19th. **Please budget for this meal purchase.** Students attending the optional field trip to St. Augustine should bring money with them to purchase lunch during the trip. Those students not attending the field trip may have food delivered. The dormitory also has minimal cooking facilities that students can use.

We will work with UNF Dining Services staff to make every effort to accommodate any special dietary request that you may have. Please be sure to indicate those requests on the registration forms. Special dietary requests made after May 5th may not be accommodated. **Please note some dietary requirements may incur additional fees.**

Telephone/Internet

There are no phone jacks in the dorm rooms. Students are encouraged to bring cell phones to communicate with their family. Please note that cell phones are prohibited inside ballet studios.

Students are welcome to bring laptop computers. To connect to the UNF network, laptops must be registered with UNF at check-in. There is wireless access, but for a stronger, more consistent connection, students may wish to bring an Ethernet cord.

Curfews at UNF

Students must be in the Osprey Crossing Dormitory building by 8:00pm. *Any student found outside of building after 8:00pm will be asked to leave the program immediately at the expense of his/her parents/guardian.*

Students must be inside their individual dorm rooms at the times specified below

Sunday – Thursday: 9:00pm for students ages 11-15 and 10:00pm for students ages 16 and up

Friday & Saturday: 10:00pm for students ages 11-15 and 11:00pm for students ages 16 and up

Resident Assistants will conduct room checks to ensure all students are in their apartment.

Dorm Decorating Guidelines

No posters or pictures are permitted on any walls or doors at UNF Osprey Crossings Dormitory. Please keep rooms tidy. There will be random room checks by the RAs and Orlando Ballet School staff. Any room damages will be billed to students' online account.

Checking Out from the Dorm during the Summer Intensive

Parents and family members are permitted to check out students from the dorm in the evenings or on weekends when there are no classes or other mandatory activities. *OBS must receive **advanced written notification that a student will be checked out including the name of the student, date and time of check out, date and time of anticipated return, name of adult checking out the student, and his/her contact information.***

This notification must include the signature of a parent or guardian. For students checking out Monday-Friday, Orlando Ballet School Staff must receive notification via mail, fax, or email (must be a scanned letter with signature—not just an email) by 10am the day they will be checked out. For students checking out on Saturday or Sunday, OBS must receive notification by 2pm on the Friday before they will be checked out. Students must physically check out with the RA and then check back in upon returning to the dorm. Check out requests can be emailed to ljenkins@floridaballet.org. You may also bring written check out request to the first day of classes.

Additional clothing

Please bring a bathing suit, comfortable clothes and shoes, and an umbrella in the event of rain. Remember that Florida's climate is very hot and usually does not cool down in the evenings. UNF Osprey Crossing dormitories and all Orlando Ballet School Summer Intensive facilities are air-conditioned. Please be sure to bring sunscreen—particularly if you plan to attend the optional field trips. Hats and glasses are also recommended.

Contact Information:

Orlando Ballet School SI Coordinator, Jonna Stephan, jstephan@orlandoballet.org, 407.418.9823
Florida Ballet Training Center Artistic Director, Linda Jenkins, 904.353.7518